



# Cashbook

## Managing your cash... better

There's little that is more critical to a company's financial wellbeing than effective cash management. Opera 3 Cashbook facilitates this through integration with your Sales, Purchase, Nominal, Payroll, Invoicing and Sales Order Processing applications.

## Flexible reconciliation

Receipts, payments and refunds can be posted from the Cashbook to the Sales and Purchase Ledgers with a reconciliation facility ensuring accuracy. All relevant data is available to you via on-screen bank reconciliation, which can be saved part-completed to fit with the varied demands of your working day. Additional data, such as bank and interest charges, can be input at the point of reconciliation for greater flexibility. And all reconciled transactions can then be kept for up to 99 periods.

- Integrates with Sales Ledger, Purchase Ledger, Nominal Ledger and Payroll
- Post receipts, payments and refunds
- Nominal Ledger payments and receipts
- Process cheques, remittance and BACS payments
- Reconciled transactions can be kept for up to 99 accounting periods
- Petty cash
- Inter-bank transfers
- Bank reconciliation
- Payee names
- Automatic Suspend facility with bank reconciliation
- Batch processing
- Full drilldown on batched receipts, recurring journals, payments and direct postings
- Matching

